

**BROWNS VALLEY CEMETERY DISTRICT**  
**9403 Browns Valley School Road**  
**Post Office Box 211, Browns Valley, CA 95918-0211**  
**AGENDA**

**Thursday, December 20, 2023 10:00 a.m.**

**Meeting held at: 5573 Marysville Road, Browns Valley, CA**

- 1. Call to Order**
- 2. Consent Agenda**
  - a. Approval of minutes of November. 15, 2023.
- 3. Secretary/Treasurer's Report**
  - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county is for September 2023. Account 613 is \$246,756.60 and 614 is \$49,503.29. Current balance in 613 is \$235,564.29.
  - b. Approval of bills to be paid in December 2023 and report on bills that were paid in November 2023. Routine bills: Botanica: \$1,000. Ben Toilets still has a check from last month. PG&E has another credit, so balance is negative. Sierra Nevada GSI for \$990 and Public Cemetery Alliance (PCA) for \$100.00.
  - c. Deposits for September 2023: none
- 4. New Business: Action items/Approval requested and information items.**
  - a. Audit. Still waiting for Diane to pick it up.
  - b. Ground Penetrating Radar. We have four hours left if we need it.
  - c. Well discussion. Information and another general bid. (BVFD 126' on 10/94)
  - d. Fix sprinkler system. Will wait for water in the spring.
  - e. Reservation of plots: One inquiry from Ron Barrett. (still ongoing)
  - f. Tree clean up information. Four dead trees in back 2.5 acres.
  - g. New accounting system at County Office. No information yet.
- 5. Discussion Items**
  - a. Return temporary marker to Susie: None
  - b. New temporary markers required: none
  - c. Information on current plot sales and burials: Two pending still.
  - d. New page(s): none)
  - e. Funerals scheduled: None
- 6. Project Reports and Concerns:**

Ruth: January Meeting to be discussed. The 17<sup>th</sup> will not work that month.  
Susie: Organization's information bulletins. Conference info?  
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**