

BROWNS VALLEY CEMETERY DISTRICT
9403 Browns Valley School Road
Post Office Box 211, Browns Valley, CA 95918-0211

AGENDA

June 16, 2021 10:00 a.m.

Meeting held at: 5573 Marysville Road, Brown Valley, CA

1. Call to Order

2. Consent Agenda

- a. Approval of minutes of May 19, 2021.

3. Secretary/Treasurer's Report

- a. Current Budget update from Ruth Mikkelsen. (handout of Register and account balances.
- b. Approval of bills to be paid in June 2021 and report on bills that were paid May 2021. Routine bills due: Botanica, PG&E, and Ben Toilets. New: GSRMA insurance payment., Twin Cities Tree Service, Post Office box rent for 21-22 and L&L Monuments 50% down for setting "Unknown" headstones.
- c. No budget report from the county was received as of June 13, 2021.If it arrives before the 16th, it will be presented at the board meeting.
Extra deposits for May 19: none Deposits for June 2021: \$50.

4. New Business: Action items/Approval requested

- a. Window for Mausoleum. Joey put rest of frame in. Discussion on how to request the window be made for Bob at Valley Wood Windows.
- b. Review and update Policy and Procedures Manual.
- c. Budget for 2021-22 is due August 2.
- d. Signature card for county office is due.
- e. Organizational Chart is due.
- f. Temporary Marker refund for: none
- g. New temporary markers required: None.
- h. Revision of Intended User of Interment Right, by Bob Hunt.
- i. GSRMA coverage docs are available on www.mygsrma.org.

5. Discussion and Review

- j. Information on current plot sales and burials. Upcoming appointment.
- a. New page(s): none
- b. Funeral scheduled: none
- c. We received the product for cleaning headstones. Plans to use it? See contest.
- d. Clearing the 2.5 acres for fire control.

6. Project Reports and Concerns:

Ruth: July meeting will be on July 21, 2021

- No further updates on LDS list of people in the Cemetery

Susie: Organizations information bulletins.

Roland: Grounds keeping report.

7. Public Input: Members of the public may address the Board at this time

8. Adjournment of Regular Meeting

9. Safety Meeting: Roland will provide feedback for last month's and make report for this current month.

10. Adjournment of Safety Meeting