

BROWNS VALLEY CEMETERY DISTRICT
9403 Browns Valley School Road
Post Office Box 211, Browns Valley, CA 95918-0211

AGENDA

Wednesday, March 23, 2022 10:00 a.m.

Meeting held at: 5573 Marysville Road, Browns Valley, CA

- 1. Call to Order**
- 2. Consent Agenda**
 - a. Approval of minutes of February 16, 2022.
- 3. Secretary/Treasurer's Report**
 - a. Current Budget update from Ruth Mikkelsen. (handout of Register and account balances). The last budget report from the county is for January 2022. Current budget report contains current expenditures through March 23, 2022.
 - b. Approval of bills to be paid in March 2022 and report on bills that were paid in February 2022. PG&E bill from February was \$10.51. Routine bills: Botanica, PG&E, and Ben Toilets. New bills: Reimburse Ruth Mikkelsen for flags, markers and supplies.
 - c. Extra deposits for February 2022: none. Deposits for February 2022: none
- 4. New Business: Action items/Approval requested/information items.**
 - a. New flags, both large and small have been received.
 - b. Inventory of stolen items and information on recovery of items. Stolen items have been replaced.
 - c. Any further plans for the Mausoleum?
 - d. Review 19-21 and 20-21 Audit report. There are no mistakes to fix.
 - e. Revisit obtaining water for cemetery.
 - f. We need to mark the plots that have been sold with the silver disks.
 - g. New fence signs. On the east side. Any report?
- 5. Discussion and Review**
 - a. Window for Mausoleum. Update: Need installation.
 - b. Discussion of liability incidents highlighted in insurance bulletin.
 - c. Discuss further: Hire a part-time maintenance company to clean headstones, fill holes, etc.
 - d. Temporary Marker refund for: none
 - e. New temporary markers required: None.
 - f. Information on current plot sales and burials.
 - g. New page(s): none
 - h. Funerals scheduled: One, April 16, 2022.
- 6. Project Reports and Concerns:**

Ruth: April meeting will be on April 20, 2022

 - No further research on LDS list of people in the Cemetery

Susie: Organization's information bulletins.

Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month's and make report for this current month.
- 10. Adjournment of Safety Meeting**