

**BROWNS VALLEY CEMETERY DISTRICT**  
**9403 Browns Valley School Road**  
**Post Office Box 211, Browns Valley, CA 95918-0211**

**AGENDA**

**April 28, 2021 10:00 a.m.**

**Meeting held at: 5573 Marysville Road, Brown Valley, CA**

**1. Call to Order**

**2. Consent Agenda**

- a. Approval of minutes of March 24, 2021.

**3. Secretary/Treasurer's Report**

- a. Current Budget update from Ruth Mikkelsen. (handout of Register and account balances.
- b. Approval of bills to be paid in April 2021 and report on bills that were paid March 2021. Routine bills due: Botanica, PG&E. Recology, and Ben Toilets. New: BVID yearly fee for irrigation.
- c. February 2020 report from the county was received in April 2021.
- d. Extra deposits for March 21: none Deposits for April '21: \$2,200.

**4. New Business: Action items/Approval requested**

- a. Dane Wadley, CSDA representative will inform the Board of new legislative policies, conference schedules, and Board training.
- b. Review and update Policy and Procedures Manual.
- c. Agenda for Memorial Day.
- d. Update on Mausoleum project. Choose color for inside of building sealer.
- e. Temporary Marker refund for: Sue Sperbeck Blank.
- f. New temporary markers required: Windy Jones and Brenda Brown.

**5. Discussion and Review**

- g. Information on current plot sales and burials. April 20: Brenda Brown and April 23: Windy Jones.
- a. New page(s): D07. New Data Pages for Names and Plot Numbers will be given to Board members.
- b. Funeral scheduled: none
- c. Updated list of sales for Board Members
- d. We received the product for cleaning headstones. Plans to use it?
- e. Information on Richard Batton.
- f. Clearing the 2.5 acres for fire control.
- g. Headstone problem.

**6. Project Reports and Concerns:**

Ruth: April meeting will be on April 21, 2021

- No further information on LDS list of people in our Update on Cemetery

Susie: Organizations information bulletins.

Roland: Grounds keeping report.

**7. Public Input**

- Members of the public may address the Board at this time

**8. Adjournment of Regular Meeting**

**9. Safety Meeting:** Roland will provide feedback for last month's and make report for this current month.

## **10. Adjournment of Safety Meeting**