

BROWNS VALLEY CEMETERY DISTRICT
9403 Browns Valley School Road
Post Office Box 211, Browns Valley, CA 95918-0211

AGENDA

Wednesday, February 5, 2025 10:00 a.m.

Meeting held at: 5573 Marysville Road, Browns Valley, CA

1. Call to Order

2. Consent Agenda

- a. Approval of minutes of January 15, 2025.

3. Secretary/Treasurer's Report

- a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county is for June 2024. As of June 30, 2024, the account balance of 613 was **\$269,765.18** in 613 and in 614 was **\$51,640.27**.
- b. No current budget report has been issued by the office since June.
- c. In December 2024 according to the County Office, our **Current balance** in 613 was **\$222,701.55** and 614 is **\$52,890.27**.

Our current budget according to my files is: (613) \$219,995.46 and (614) \$52,890.27.

Approval of bills to be paid in February 2025 and report on additional bills that were paid in January 2024. (none) February monthly bills are Ben Toilets and Lee Hollingshead. PGE still has a credit of \$19.77.

New Business: Action items/Approval requested and information items.

- a. Adam will be cutting small trees in February.
- b. GSRMA Risk Management Plan
- c. GSRMA list of current assets
- d. Reservation/sales of plots: Two. Paperwork is incomplete. A transfer of a plot is also being planned.
- e. Discuss proposal to fix headstones? Any new ideas? Drop discussion?
- f. Tom Nicholson can come anytime to do radar. Choose a couple of dates.
- g. Mike Carling will finish cleaning George Porter headstone.

5. Discussion Items

- a. Return temporary marker to Susie: None
- b. New temporary markers required: None
- c. New page(s):
- d. Funerals scheduled: None

6. Project Reports and Concerns:

Ruth: Next Meeting will be March 19, 2025

Susie: Organization's information bulletins. Conference info Grass Valley.

Roland: Grounds keeping report.

7. Public Input: Members of the public may address the Board at this time.

8. Adjournment of Regular Meeting

9. Safety Meeting: Roland will provide feedback for last month and make report for this current month.

10. Adjournment of Safety Meeting