

BROWNS VALLEY CEMETERY DISTRICT
9403 Browns Valley School Road
Post Office Box 211, Browns Valley, CA 95918-0211
AGENDA

Wednesday, November 20, 2024 10:00 a.m.

Meeting held at: 5573 Marysville Road, Browns Valley, CA

- 1. Call to Order**
- 2. Consent Agenda**
 - a. Approval of minutes of October 23, 2024.
- 3. Secretary/Treasurer's Report**
 - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county is for June 2024. As of June 30, 2024, the account balance of 613 was **\$269,814.46** in 613 and in 614 was **\$51,640.27** including a 4th Quarter Interest payment of **\$377.48**.
 - b. The County also sent a notice of **\$1,386.98** as the total Interest Earned in 614 for 2024 and the total interest earned in 613 listed as **\$7,051.61**.
Current balance in 613 is **\$223,145.77**. and 614 is **\$51,890.27**.
Approval of bills to be paid in November 2024 and report on additional bills that were paid in September 2024. No additional bills paid in September. November monthly bills: Ben Toilets, Lee Hollingshead, and PGE (-\$41.83) CA Special Districts Assoc dues and CA Assoc of Public Cemeteries dues are due this month. Reimbursement: Yearly membership dues for Microsoft Word was paid by Ruth Mikkelsen. (\$69.99). Diane Watts, CPA audit fee is \$3,700 and Ruhkala Monument Co. \$250.
- 4. New Business: Action items/Approval requested and information items.**
 - a. Audit. It is completed. Review at meeting needed with payment approval.
 - b. Adam clearing trees.
 - c. Reservation/sales of plots: None.
 - d. Discuss proposal to fix headstones by Diamond in Sutter.
 - e. Ruhkala completed fixing the headstone in C06. Picture.
 - f. Veterans Day report.
 - g. Tom Nicholson can come anytime to do radar. Choose a couple of dates.
- 5. Discussion Items**
 - a. Return temporary marker to Susie: None
 - b. New temporary markers required: None
 - c. New page(s):
 - d. Funerals scheduled: None
- 6. Project Reports and Concerns:**

Ruth: Next Meeting will be held on December 18, 2024.
Susie: Organization's information bulletins. Conference info?
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**