

BROWNS VALLEY CEMETERY DISTRICT
9403 Browns Valley School Road
Post Office Box 211, Browns Valley, CA 95918-0211

AGENDA

Wednesday, March 15, 2023 10:00 a.m.

Meeting held at: 5573 Marysville Road, Browns Valley, CA

- 1. Call to Order**
- 2. Consent Agenda**
 - a. Approval of minutes of February 6, 2023.
- 3. Secretary/Treasurer's Report**
 - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget reports received from the county are for December 2022 and January 2023. I upgraded the Quicken program so it will perform correctly.
 - b. Approval of bills to be paid in March 2023 and report on bills that were paid in January 2023. Routine bills: Botanica, and Ben Toilets PG&E still negative balance. **New bills:**, Ruth Mikkelsen for upgrading Quicken: \$59.88.
- c. Extra deposits for February 2023: **none.**
- d. **4. New Business: Action items/Approval requested/information items.**
 - a. New temporary markers required: Four (Conroy) One for Linda Reeves
 - b. Ground Penetrating Radar. Included is a copy of their proposal.
 - c. Unimproved 2.5 acres project: have plan to discuss.
 - d. Well discussion
 - e. We all need to take our sexual harassment and ethics classes. They are due. Password information will be discussed. You can take the classes for free.
 - f. State Data Collection Form: Completed on the phone. Copy in your packet.
 - g. Annual RMAP application has been completed for our Safety Program.
 - h. PGE Base Annual Revenue Review Statement: We met the requirement.
- 5. Discussion and Review**
 - a. Return temporary marker to Susie: None
 - b. Information on current plot sales and burials: none
 - c. New page(s): None
 - d. Funerals scheduled: none
- 6. Project Reports and Concerns:**

Ruth: April Meeting scheduled for April 19, 2023.
Susie: Organization's information bulletins. Conference info?
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**