

**BROWNS VALLEY CEMETERY DISTRICT**  
**9403 Browns Valley School Road**  
**Post Office Box 211, Browns Valley, CA 95918-0211**  
**AGENDA**

**Wednesday, March 20, 2024 10:00 a.m.**

**Meeting held at: 5573 Marysville Road, Browns Valley, CA**

- 1. Call to Order**
- 2. Consent Agenda**
  - a. Approval of minutes of January. 20, 2023.
- 3. Secretary/Treasurer's Report**
  - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county is for January 2024. As of January 31, 2024, the account balance of 613 was \$257,440.31 in 613 and \$50,154.53 in 614. Current balance in 613 is \$255,164.91 in 613 and 614 remains the same.
  - b. Approval of bills to be paid in March 2024 and report on additional bills that were paid in January 2024. (PG&E was \$12.91.00) Routine bills: Botanica: \$1,000, Ben Toilets, \$92.88. Approve PG&E which will be billed later in the month. L&L Monuments' check was made out incorrectly. It must be made to the owner, not the business title. Reissue check for \$7500 and cancel previous check #52-042921.
  - c. Deposits for February 2024: One for \$900 (D10/D10. Deposits for March: \$250 for Burk endowment.
- 4. New Business: Action items/Approval requested and information items.**
  - a. Audit. The audit has been given to Diane Watts. It still is not back.
  - b. Fix sink hole behind the shed again.
  - c. Well discussion. HOLD.
  - d. Reservation/sales of plots: One inquiry from Ron Barrett. (still ongoing)
  - e. Tree clean up information. Waiting until until trees get their leaves.
  - f. The new gardener will begin in April.
  - g. The Government Compensation Report was completed for 2023.
  - h. Stolen merchandise letter from Yuba County Sheriff's Dept.
- 5. Discussion Items**
  - a. Return temporary marker to Susie: None
  - b. New temporary markers required: none
  - c. New page(s): None
  - d. Funerals scheduled: None
- 6. Project Reports and Concerns:**

Ruth: April Meeting will be held on April 17, 2024.  
Susie: Organization's information bulletins. Conference info?  
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**