

BROWNS VALLEY CEMETERY DISTRICT
9403 Browns Valley School Road
Post Office Box 211, Browns Valley, CA 95918-0211
AGENDA

Wednesday, January 18, 2023 10:00 a.m.

Meeting held at: 5573 Marysville Road, Browns Valley, CA

- 1. Call to Order**
- 2. Consent Agenda**
 - a. Approval of minutes of November 16, 2022.
- 3. Secretary/Treasurer's Report**
 - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county are for July and August 2022. Current budget report contains current expenditures through December 2022.
 - b. Approval of bills to be paid in January 2023 and report on bills that were paid in December 2022. Routine bills: Botanica, and Ben Toilets. Recology (3 months) \$102.21.PG&E (-48.96) **New bills:** Public Cemetery Alliance (\$100), Ruth Mikkelsen (FileMaker) \$356 and Ruth Mikkelsen postage and new manila folders and \$8.64 in postage for \$27.39. Warrants bill from county: \$25.00.
 - c. Extra deposits for December 2022: none . Deposit for January 2023 is a donation from the Hutchinson Trust for \$250.00
- 4. New Business: Action items/Approval requested/information items.**
 - a. New temporary markers required: Four (Conroy) One for Linda Reeves
 - b. Ground Penetrating Radar.
 - c. Unimproved 2.5 acres project: have plan to discuss.
 - d. Well discussion
 - e. We all need to take our sexual harassment and ethics classes. They are due.
 - f. State Data Collection Form
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- 5. Discussion and Review**
 - a. Return temporary marker to Susie: One
 - b. Information on current plot sales and burials: none
 - c. New page(s): None
 - d. Funerals scheduled: none
- 6. Project Reports and Concerns:**

Ruth: There was no December meeting. February meeting will be on 15th.
Susie: Organization's information bulletins. Conference info?
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**