

**BROWNS VALLEY CEMETERY DISTRICT**  
**9403 Browns Valley School Road**  
**Post Office Box 211, Browns Valley, CA 95918-0211**  
**AGENDA**

**Wednesday, July 17, 2024 10:00 a.m.**

**Meeting held at: 5573 Marysville Road, Browns Valley, CA**

- 1. Call to Order**
- 2. Consent Agenda**
  - a. Approval of minutes of June 19, 2024.
- 3. Secretary/Treasurer's Report**
  - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county is for April 2024. As of April 30, 2024, the account balance of 613 was **\$265,988.25** in 613 and **\$51,012.79** in 614. **Current balance** in 613 is **\$264,201.96** in 613 and 614 remains **\$50,654.53**.  
Approval of bills to be paid in July 2024 and report on additional bills that were paid in June 2024 (\$1,000 to Peter's Well Drilling). Routine bills: Ben Toilets, \$92.88, PGE when credit is used, Lee Hollingshead for \$1,150.00/month. Additional bills for July are: GSRMA (\$485) and Recology (\$105.24),  
Deposits for June 2024: none.
- 4. New Business: Action items/Approval requested and information items.**
  - a. Audit. The audit has been given to Diane Watts. It still is not back.
  - b. Sign new warrant list
  - c. Rock removal on grave sites. Hire Adam Ziffi @\$35/hour?
  - d. Turn water off middle road for well drillers.
  - e. Reservation/sales of plots: Two
  - f. Purchase more top soil.
  - g. Conflict of Interest statements are due.
  - h. Sales list (information only)
  - i. PCA conference August 1,2.
  - j. Discuss how to improve Henderson gravesite.
  - k. Refund money or not to marker deposit customers?
- 5. Discussion Items**
  - a. Return temporary marker to Susie: None
  - b. New temporary markers required: None
  - c. New page(s): ONE
  - d. Funerals scheduled: None
- 6. Project Reports and Concerns:**

Ruth: Next Meeting will be held on August 21, 2024.  
Susie: Organization's information bulletins. Conference info?  
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**