

**BROWNS VALLEY CEMETERY DISTRICT**  
**9403 Browns Valley School Road**  
**Post Office Box 211, Browns Valley, CA 95918-0211**  
**AGENDA**

**Thursday, October 18, 2023 10:00 a.m.**

**Meeting held at: 5573 Marysville Road, Browns Valley, CA**

- 1. Call to Order**
- 2. Consent Agenda**
  - a. Approval of minutes of Sept. 20, 2023.
- 3. Secretary/Treasurer's Report**
  - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget reports received from the county are for August 2023.
  - b. Approval of bills to be paid in October 2023 and report on bills that were paid in September 2023. Recology is due this month. Routine bills: Botanica, and Ben Toilets and PG&E.
  - c. Deposits for August 2023: None
- 4. New Business: Action items/Approval requested and information items.**
  - a. Audit. The Audit is completed by me and ready to go the the CPA.
  - b. Bids to do the landscape maintenance at the cemetery: Two
  - c. Ruhkala Headstones: not ready.
  - d. Ground Penetrating Radar. We still have time we can use.
  - e. Well discussion. Information and another general bid. (BVFD 126' on 10/94)
  - f. Fix sprinkler system. Need a few more replacement sprinkler heads.
  - g. Reservation of plots: One inquiry from Ron Barrett.
  - h. Tree clean up information. None
  - i. Yuba County Investment Portfolio Summary packet.
  - j. Veteran's Day
- 5. Discussion Items**
  - a. Return temporary marker to Susie: None
  - b. New temporary markers required: none
  - c. Information on current plot sales and burials: Two pending still.
  - d. New page(s): none)
  - e. Funerals scheduled: None
- 6. Project Reports and Concerns:**

Ruth: November Meeting scheduled for November 15, 2023.  
Susie: Organization's information bulletins. Conference info?  
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**