

BROWNS VALLEY CEMETERY DISTRICT
9403 Browns Valley School Road
Post Office Box 211, Browns Valley, CA 95918-0211
AGENDA

Wednesday, November 16, 2022 10:00 a.m.

Meeting held at: 5573 Marysville Road, Browns Valley, CA

- 1. Call to Order**
- 2. Consent Agenda**
 - a. Approval of minutes of October 19, 2022.
- 3. Secretary/Treasurer's Report**
 - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county are for July and August 2022. Current budget report also contains current expenditures through November 16, 2022.
 - b. Approval of bills to be paid in November 2022 and report on bills that were paid in October 2022. Routine bills: Botanica, and Ben Toilets. Due to a credit for PG&E we will not have any bills until 2 or 3 months. New bills: CA Association of Public Cemeteries (\$34).
 - c. Extra deposits for October 2022: none Deposit for November 2022: None
- 4. New Business: Action items/Approval requested/information items.**
 - a. New temporary markers required: Four (Conroy) One for Linda Reeves
 - b. Tuff Shed purchase. Discussion
 - c. Upgrade FileMaker Pro.
 - d. Ground Penetrating Radar.
 - e. Unimproved 2.5 acres project: have plan to discuss.
 - f. Report on Veteran's Day celebration.
 - g. Well discussion
 - h. Approve amended policy manual for permanent markers.
 - i. Present letter from County regarding tax sale of properties in Yuba County.
 - j. We all need to take our sexual harassment and ethics classes. They are due.
- 5. Discussion and Review**
 - a. Return temporary marker to Susie: Two
 - b. Information on current plot sales and burials: Linda Reeves headstone
 - c. Adding Eugene Adams as a Veteran.
 - d. New page(s): B03 and C03.
 - e. Funerals scheduled: none
- 6. Project Reports and Concerns:**

Ruth: December meeting will be decided at this meeting due to vacations for the Christmas holidays.

Susie: Organization's information bulletins. Conference info?

Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**