

BROWNS VALLEY CEMETERY DISTRICT
9403 Browns Valley School Road
Post Office Box 211, Browns Valley, CA 95918-0211
AGENDA

Wednesday, May 15, 2024 10:00 a.m.

Meeting held at: 5573 Marysville Road, Browns Valley, CA

- 1. Call to Order**
- 2. Consent Agenda**
 - a. Approval of minutes of April 17, 2024.
- 3. Secretary/Treasurer's Report**
 - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county is for March 2024. As of March 31, 2024, the account balance of 613 was **\$255,788.56** in 613 and **\$50,654.53** in 614. Current balance in 613 is **\$252804.44** in 613 and 614 remains **\$50,654.53**. Update at the meeting.
 - b. Approval of bills to be paid in May 2024 and report on additional bills that were paid in April 2024 (none). (April PG&E was \$-40.81 due to energy credit. Routine bills: Ben Toilets, \$92.88, PGE when credit is used, Lee Hollingshead for \$1,150.00/month, Ruth Mikkelsen for \$15.71 for sprinkler repair parts and \$93.30 for printer ink, and a \$50 reimbursement for temporary marker. Deposits for May 2024: none.
- 4. New Business: Action items/Approval requested and information items.**
 - a. Audit. The audit has been given to Diane Watts. It still is not back.
 - b. Fix sink hole behind the shed again, fix sinking gravesites and rock removal on burial mounds.
 - c. Well discussion. Appointment with Peter's Well Drilling.
 - d. Reservation/sales of plots: One inquiry from Ron Barrett. (still ongoing)
 - e. Tree clean up information. Three bids for services.
 - f. Update on new gardener and sprinkler repair.
 - g. Discuss getting person to refill plots with dirt and other incidentals.
 - h. Purchase more top soil.
 - i. Liability Insurance documents.
 - j. Memorial Day Celebration
 - k. Information on new lawyers available to us.s
 - l. Discuss how to improve Henderson gravesite.
 - m. Discuss plastic temporary markers.
- 5. Discussion Items**
 - a. Return temporary marker to Susie: None
 - b. New temporary markers required: None
 - c. New page(s): None
 - d. Funerals scheduled: None
- 6. Project Reports and Concerns:**

Ruth: Next Meeting will be held on June 19, 2024.
Susie: Organization's information bulletins. Conference info?
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**