

BROWNS VALLEY CEMETERY DISTRICT
9403 Browns Valley School Road
Post Office Box 211, Browns Valley, CA 95918-0211

AGENDA

September 18, 2019 10:00 a.m.

Meeting held at: 5573 Marysville Road, Brown Valley, CA

- 1. Call to Order**
- 2. Consent Agenda**
 - a. Approval of minutes of August 121, 2019.
- 3. Secretary/Treasurer's Report**
 - a. Current Budget update from Ruth Mikkelsen. (handout of Register and account balances.
 - a. b. Approval of bills to be paid in September 2019 and report on bills that were paid in August 2019.
 - d. The June county budget report was received this month.
- 4. New Business: Action items/Approval requested**
 - b. Refund to Shelstra account.
 - c. Correct the street address for the cemetery.
 - d. Training: Sexual Harassment and Ethics: Update on New legislation
 - e. Update our data books and map (Susie)
 - f. Policy for charging Endowment fees. Page 5 in Policy Manual.
 - g. Approval of Installation of electrical line to cemetery.
 - h. Approve extra Ruhkala fee for Simon Selling headstone repair.
- 5. Discussion**
 - a. Information on current plot sales and burials.
 - b. Continued discussion of the LAFCo meeting on consolidation.
 - c. Observe and comment on the new website.
- 6. Project Reports:**

Ruth:

 - October meeting will be scheduled for October 16, 2019.
 - Selling the oak wood.
 - Update on the 100 cord gift project. No information
 - Website update
 - Recent sales, inquiries.

Susie: Markers.

 - Any new information?

Roland:

 - Grounds keeping report.
 - Removal of dead plantings and supporting the crepe myrtle.
 - Ongoing: are new sprinklers installed?
 - Area that is sinking.
 - Inventory List for 2019-2020. (Roland)
- 7. Public Input**
 - Members of the public may address the Board at this time
- 8. Safety Meeting:** Roland will provide feedback for last month's and make report for this current month.
- 9. Adjournment**