

**BROWNS VALLEY CEMETERY DISTRICT**  
**9403 Browns Valley School Road**  
**Post Office Box 211, Browns Valley, CA 95918-0211**  
**AGENDA**

**Wednesday, October 23, 2024 10:00 a.m.**

**Meeting held at: 5573 Marysville Road, Browns Valley, CA**

- 1. Call to Order**
- 2. Consent Agenda**
  - a. Approval of minutes of September 25, 2024.
- 3. Secretary/Treasurer's Report**
  - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county is for June 2024. As of June 30, 2024, the account balance of 613 was **\$269,814.46** in 613 and in 614 was **\$51,262.79**. **Current balance** in 613 is **\$228,684.39** and 614 is **\$51,512.79**.  
Approval of bills to be paid in October 2024 and report on additional bills that were paid in September 2024. No additional bills paid in September. October monthly bills: Ben Toilets (\$206.01), Lee Hollingshead, and PGE (-\$41.83), Recology(\$108.39).  
Preapproved new bills: Peter's Well Drilling (\$10,438.60 for completing the well plumbing.  
Deposits for October 2024: One cremains burial.
- 4. New Business: Action items/Approval requested and information items.**
  - a. Audit. Diane says it will be ready "in a couple of days."
  - b. We need to show Adam which little trees to clear.
  - c. Reservation/sales of plots: One.
  - d. List of no headstones. Cost for replacements. L&L wants \$500 each. Ruhkala wants \$500 (delivered) plus \$150 for installation. Further discussion?
  - e. Topsoil was delivered.
  - f. Straighten out sagging headstones? Adam?
  - g. Keystone picked up the markers they bought.
- 5. Discussion Items**
  - a. Return temporary marker to Susie: None
  - b. New temporary markers required: None
  - c. New page(s):
  - d. Funerals scheduled: None
- 6. Project Reports and Concerns:**

Ruth: Next Meeting will be held on November 20, 2024.  
Susie: Organization's information bulletins. Conference info?  
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**