

**BROWNS VALLEY CEMETERY DISTRICT**  
**9403 Browns Valley School Road**  
**Post Office Box 211, Browns Valley, CA 95918-0211**  
**AGENDA**

**Wednesday, January 10, 2024 10:00 a.m.**

**Meeting held at: 5573 Marysville Road, Browns Valley, CA**

- 1. Call to Order**
- 2. Consent Agenda**
  - a. Approval of minutes of December. 20, 2023.
- 3. Secretary/Treasurer's Report**
  - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county is for October and November 2023. As of December 1, 2013, the account balance of 613 was \$238,243.93 and 614 was \$49,790.47. Current balance in 613 is \$235,246.81 and 614 remains the same.
  - b. Approval of bills to be paid in January 2024 and report on bills that were paid in December 2023. Routine bills: Botanica: \$1,000. Ben Toilets \$92.88, Recology \$105.24 for three months). PG&E has another credit, so balance is negative. L&L Monuments has not completed the job, so the check for \$7500 has not been given to them yet.
  - c. Deposits for September 2023: none
- 4. New Business: Action items/Approval requested and information items.**
  - a. Audit. The audit has been given to Diane Watts.
  - b. Elect officers for 2024.
  - c. Approve ongoing monthly bills for 2024. (Botanica, Ben Toilets, PG&E).
  - d. Fix sink hole behind the shed. .
  - e. Well discussion. Information and another general bid. (BVFD 126' on 10/94)
  - f. Reservation of plots: One inquiry from Ron Barrett. (still ongoing)
  - g. Tree clean up information. Four dead trees in back 2.5 acres. We need to meet the tree company to tell them which tree, but wait until spring.
  - h. New accounting for warrants put off until July 2024.
- 5. Discussion Items**
  - a. Return temporary marker to Susie: None
  - b. New temporary markers required: none
  - c. Information on current plot sales and burials: Two pending still.
  - d. New page(s): none)
  - e. Funerals scheduled: None
- 6. Project Reports and Concerns:**

Ruth: February Meeting will be held on February 21, 2024.  
Susie: Organization's information bulletins. Conference info?  
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**