

BROWNS VALLEY CEMETERY DISTRICT
9403 Browns Valley School Road
Post Office Box 211, Browns Valley, CA 95918-0211

AGENDA

Wednesday, December 15, 2021 10:00 a.m.

Meeting held at: 5573 Marysville Road, Browns Valley, CA

- 1. Call to Order**
- 2. Consent Agenda**
 - a. Approval of minutes of November 17, 2021.
- 3. Secretary/Treasurer's Report**
 - b. Current Budget update from Ruth Mikkelsen. (handout of Register and account balances.
 - c. Approval of bills to be paid in December 2021 and report on bills that were paid in November. Routine bills: Botanica, PG&E, and Ben Toilets. New bills: Reimburse Ruth Mikkelsen for mailing and printer cartridge.
 - d. The last budget report from the county was received as of October 30, 2021. Current budget report contains current expenditures.
 - e. Extra deposits for October: none Deposits for November 2021: none
- 4. New Business: Action items/Approval requested/information items.**
 - a. Any further discussion on the well?
 - b. New flags, both large and small. I still need to go measure the flags so I can order.
 - c. CAPC Annual Conference, March 10-12, 2022 in Monterey.
- 5. Discussion and Review**
 - a. Window for Mausoleum. Update: Painting is completed. Need installation.
 - b. Discuss further: Hire a part-time maintenance company to clean headstones, fill holes, etc.
 - c. Temporary Marker refund for: none
 - d. New temporary markers required: None.
 - e. Information on current plot sales and burials.
 - f. New page(s): none
 - g. Funerals scheduled: None
- 6. Project Reports and Concerns:**

Ruth: December meeting will be on January 19, 2022

 - No further research on LDS list of people in the Cemetery

Susie: Organization's information bulletins.

Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month's and make report for this current month.
- 10. Adjournment of Safety Meeting**