

**BROWNS VALLEY CEMETERY DISTRICT**  
**9403 Browns Valley School Road**  
**Post Office Box 211, Browns Valley, CA 95918-0211**

**AGENDA**

**Wednesday, January 19, 2022 10:00 a.m.**

**Meeting held at: 5573 Marysville Road, Browns Valley, CA**

- 1. Call to Order**
- 2. Consent Agenda**
  - a. Approval of minutes of December 15, 2021.
- 3. Secretary/Treasurer's Report**
  - a. Current Budget update from Ruth Mikkelsen. (handout of Register and account balances). The last budget report from the county was received as of November 31, 2021. Current budget report contains current expenditures since November 1, 2021.
  - b. Approval of bills to be paid in January 2022 and report on bills that were paid in December 2021. PG&E bill from December was \$9.86. Routine bills: Botanica, PG&E, and Ben Toilets. New bills: Reimburse Ruth Mikkelsen for funeral booklets and supplies.
  - c. Extra deposits for December: \$1700.00 and \$50 for temp marker-Wangberg. Deposits for January 2022: none
- 4. New Business: Action items/Approval requested/information items.**
  - a. Brock Bowen to present Wreathsxx Across America proposal.
  - b. New flags, both large and small.
  - c. Inventory of stolen items and information on recovery of items. Proposed that we purchase a new wheelbarrow to replace the stolen one.
  - d. Lock repair on the Mausoleum.
  - e. Any further plans for the Mausoleum?
  - f. Approve payment to Diane Watts for the 2019-2020 and 2020-2021 Audit.
- 5. Discussion and Review**
  - a. Window for Mausoleum. Update: Need installation.
  - b. Flags. Have been approved. Need to order.
  - c. Discuss further: Hire a part-time maintenance company to clean headstones, fill holes, etc.
  - d. Temporary Marker refund for: none
  - e. New temporary markers required: None.
  - f. Information on current plot sales and burials.
  - g. New page(s): none
  - h. Funerals scheduled: None
- 6. Project Reports and Concerns:**

Ruth: February meeting will be on February 16, 2022

  - No further research on LDS list of people in the Cemetery

Susie: Organization's information bulletins.

Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month's and make report for this current month.
- 10. Adjournment of Safety Meeting**