

**BROWNS VALLEY CEMETERY DISTRICT**  
**9403 Browns Valley School Road**  
**Post Office Box 211, Browns Valley, CA 95918-0211**

**AGENDA**

**Wednesday, April 20, 2022 10:00 a.m.**

**Meeting held at: 5573 Marysville Road, Browns Valley, CA**

- 1. Call to Order**
- 2. Consent Agenda**
  - a. Approval of minutes of March 23, 2022.
- 3. Secretary/Treasurer's Report**
  - a. Current Budget update from Ruth Mikkelsen. (handout of Register and account balances). The last budget report from the county is for February 2022. Current budget report contains current expenditures through April 20, 2022.
  - b. Approval of bills to be paid in April 2022 and report on bills that were paid in March 2022. Routine bills: Botanica, PG&E, and Ben Toilets. New bills: Refund for Wendy Kennedy, Recology and BVID.
  - c. Extra deposits for March 2022: none. Deposits for April 2022: \$1600.
- 4. New Business: Action items/Approval requested/information items.**
  - a. Repair sprinklers and pipes?
  - b. Review GSRMA Certificate of Coverage
  - c. Government census.
  - d. Review the Policy Manual.
  - e. Any further plans for the Mausoleum? Paint available yet?
  - f. Revisit obtaining water for cemetery.
  - g. We need to mark the plots that have been sold with the silver disks.
  - h. New fence signs. On the east side. Any report?
  - i. Reserved disk placements? Where are the used disks?
  - j. Review liability policies.
  - k. Dedication to Vicki Contente for her historical research into local veterans. (Tree?)
- 5. Discussion and Review**
  - a. Window for Mausoleum. Update: Need installation.
  - b. Discussion of liability incidents highlighted in insurance bulletin.
  - c. Discuss further: Hire a part-time maintenance company to clean headstones, fill holes, etc.
  - d. New temporary markers required: None.
  - e. Information on current plot sales and burials. Two inquiries
  - f. New page(s): one: D10
  - g. Funerals scheduled: none
- 6. Project Reports and Concerns:**

Ruth: May meeting will be on May 20, 2022

  - No further research on LDS list of people in the Cemetery

Susie: Organization's information bulletins.

Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month's and make report for this current month.
- 10. Adjournment of Safety Meeting**