

**BROWNS VALLEY CEMETERY DISTRICT**  
**9403 Browns Valley School Road**  
**Post Office Box 211, Browns Valley, CA 95918-0211**  
**AGENDA**

**Wednesday, September 25, 2024 10:00 a.m.**  
**Meeting held at: 5573 Marysville Road, Browns Valley, CA**

- 1. Call to Order**
- 2. Consent Agenda**
  - a. Approval of minutes of August 21, 2024.
- 3. Secretary/Treasurer's Report**
  - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county is for June 2024. As of June 30, 2024, the account balance of 613 was **\$269,814.46** in 613 and in 614 was **\$51,262.79**. **Current balance in** 613 is **\$251,232.59** and 614 remains **\$51,262.79**.  
Approval of bills to be paid in September 2024 and report on additional bills that were paid in August 2024. (PGE for August was \$14.39). September monthly bills: Ben Toilets, Lee Hollingshead, and PGE (\$12.20). Preapproved new bills: Barry Taylor for (\$10,130), Peter's Well Drilling (\$12,715.10), Four Season's Landscape (\$369.90), and Ruth Mikkelsen \$110.22.  
Deposits for August 2024: None
- 4. New Business: Action items/Approval requested and information items.**
  - a. Audit. I provided more information for the audit.
  - b. Fiscal Year End Investment Portfolio Summary.
  - c. Completed: GSRMA Annual Financials Questionnaire (25-26)
  - d. Clear the remaining trees from the 2.5 acres. (Adam will do it)
  - e. Well has been drilled and we hit water at 380' at 60-80 gallons/minute.
  - f. Approval of completion of well: two more detailed bids to discuss.
  - g. Reservation/sales of plots: None
  - h. List of no headstones. Cost for replacements. L&L wants \$500 each. Ruhkala wants \$500 (delivered) plus \$150 for installation.
  - i. Topsoil will be delivered on October 2<sup>nd</sup>.
  - j. Discuss how to improve Henderson gravesite.
  - k. Markers have been sold to Keystone. They will pick up at their convenience.
  - l. Information: I have obtained all the deeds for the cemetery.
- 5. Discussion Items**
  - a. Return temporary marker to Susie: None
  - b. New temporary markers required: None
  - c. New page(s):
  - d. Funerals scheduled: None
- 6. Project Reports and Concerns:**

Ruth: Next Meeting will be held on October 16, 2024.  
Susie: Organization's information bulletins. Conference info?  
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**