

BROWNS VALLEY CEMETERY DISTRICT
9403 Browns Valley School Road
Post Office Box 211, Browns Valley, CA 95918-0211
AGENDA

Wednesday, August 21, 2024 10:00 a.m.

Meeting held at: 5573 Marysville Road, Browns Valley, CA

- 1. Call to Order**
- 2. Consent Agenda**
 - a. Approval of minutes of July 17, 2024.
- 3. Secretary/Treasurer's Report**
 - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county is for May 2024. As of May 30, 2024, the account balance of 613 was **\$268,255.14** in 613 and 614 was **\$51,262.79**. Preliminary June Budget show total yearly Revenue of \$50, 188.84 and yearly Expenses at \$31,622.38. **Current balance** in 613 is **\$263,465.13** in 613 and 614 remains **\$51,262.79**
Approval of bills to be paid in August 2024 and report on additional bills that were paid in July 2024. Routine bills: Ben Toilets, \$92.88, PGE, Lee Hollingshead for \$1,150.00/month. Additional bills for August are: Mikkelsen reimbursement of \$53.38. Deposits for July 2024: One. (\$1100 for plot and \$500 for Endowment).
- 4. New Business: Action items/Approval requested and information items.**
 - a. Dane Wadle from CSDA presentation.
 - b. Audit. The audit has been given to Diane Watts. It still is not back.
 - c. Adam Ziffi was given a tour of the cemetery and what's needed. He fixed the door.
 - d. Still trying to dry out middle road for well drillers.
 - e. Reservation/sales of plots: None
 - f. Barry Taylor bid for cleaning lot (Approval needed)
 - g. List of no headstones. Cost for replacements. L&L wants \$500 each.
 - h. Purchase more top soil. Cost for 6 yards: \$369.89 Bin size would need 12'x8'.
 - i. Jersey Barrier cost is: \$5,
 - j. Budget for 24-25. Approval required
 - k. Resolution for Appropriations Limit. Approval required.
 - l. PCA report from conference in Grass Valley.
 - m. Discuss how to improve Henderson gravesite. (Iris, Daffodils, Bulbs, Mini Gardenia?
 - n. Sell our metal markers to Keystone Cemetery? We paid \$23/each x 29 = \$668.16.
- 5. Discussion Items**
 - a. Return temporary marker to Susie: None
 - b. New temporary markers required: None
 - c. New page(s):
 - d. Funerals scheduled: None
- 6. Project Reports and Concerns:**

Ruth: Next Meeting will be held on September 18, 2024.
Susie: Organization's information bulletins. Conference info?
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**