

BROWNS VALLEY CEMETERY DISTRICT
9403 Browns Valley School Road
Post Office Box 211, Browns Valley, CA 95918-0211
AGENDA

Wednesday, April 17, 2024 10:00 a.m.

Meeting held at: 5573 Marysville Road, Browns Valley, CA

- 1. Call to Order**
- 2. Consent Agenda**
 - a. Approval of minutes of March. 20, 2024.
- 3. Secretary/Treasurer's Report**
 - a. Current Budget update from Ruth Mikkelsen. (Handout of Register and account balances). The last budget report received from the county is for February 2024. As of February 31, 2024, the account balance of 613 was \$256,907.79 in 613 and \$50,404.53 in 614. Current balance in 613 is \$255,164.91 in 613 and 614 remains the same before paying this month's bills. I will update at the meeting.
 - b. Approval of bills to be paid in April 2024 and report on additional bills that were paid in March 2024. (March PG&E was \$13.44) Routine bills: Ben Toilets, \$92.88. PGE approve for later, Recology \$105.24 for 3 months, BVID for \$650.00, and Lee Hollingshead for \$1,150.00/month, Ruth Mikkelsen for \$27.41 for keys and mail. Deposits for April 2024: \$300.
 - c. Sales Report. Show all purchases from 2017-present.
- 4. New Business: Action items/Approval requested and information items.**
 - a. Audit. The audit has been given to Diane Watts. It still is not back.
 - b. Fix sink hole behind the shed again.
 - c. Well discussion. Can we pursue this issue?
 - d. Reservation/sales of plots: One inquiry from Ron Barrett. (still ongoing)
 - e. Tree clean up information. Waiting until until trees get their leaves.
 - f. Information on new gardener.
 - g. Received the official tax ID from IRS.
 - h. Interview with Sam Adams from GSRMA regarding Cyber Security. He recommends that we get a secondary backup for our files. We already have two, but I will have to increase the cloud memory to accommodate the data.
 - i. Provide apron around Nell Burk new headstone.
- 5. Discussion Items**
 - a. Return temporary marker to Susie: None
 - b. New temporary markers required: One: Harry Miller
 - c. New page(s): One: E10
 - d. Funerals scheduled: One: Harry Miller, Tuesday April 16, 2024.
- 6. Project Reports and Concerns:**

Ruth: Next Meeting will be held on May 15, 2024.
Susie: Organization's information bulletins. Conference info?
Roland: Grounds keeping report.
- 7. Public Input:** Members of the public may address the Board at this time.
- 8. Adjournment of Regular Meeting**
- 9. Safety Meeting:** Roland will provide feedback for last month and make report for this current month.
- 10. Adjournment of Safety Meeting**